



Malnad College of Engineering

Hassan- 573202, Karnataka State, India

(Recognised by AICTE and Approved by UGC, New Delhi)

An Autonomous Institution under Visvesvaraya

Application for issue of Degree Certificate (Convocation) issued by VTU and Convocation fee of the college

POINTS TO NOTE

- Pay online only by SBI Payment link - **SB Collect in www.onlinesbi.com** and enclose Online Receipt of fees paid
- DDs are not accepted
- Fee paid once cannot be refunded

DC

By Hardcopy to the College

Name of Student (As on Marks Cards)							
University Seat Number							
Degree for which applied (Tick the appropriate)	<input type="checkbox"/>	BE/B.Tech.	<input type="checkbox"/>	M.Tech.	<input type="checkbox"/>	MCA	
Details of Fee Choose Category "F – Fees to bepaid by student" – Examination	Fee paid: ₹ _____		Date: _____		Payment ID: _____		

Details of Examinations Passed (No enclosures are necessary)

Semester	Month & year of Passing	SGPA	CGPA	CBCS Scheme
1				
2				CGPA at the end of Academic Program :
3				<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> Affix Photograph Most Recent one </div>
4				
5				
6				
7				
8				
				To be attested by HOD

Degree Certificate Particulars

Name: _____ Year of passing : _____ Class obtained: _____

Date of Birth: _____ Candidate Signature: _____ Mobile: _____

EmailId: _____ Alternative Mobile: _____

Application by Hand(In person at VTU Belagavi)

Send the filled and signed application form and online receipt of fees paid to the following address:

Registrar (Evaluation)
Malnad College of Engineering,
Salagame Raod, Hassan -573202

For Office Use Only

Case Worker: _____

Special Officer: _____

Registrar (Evaluation): _____

To Be Filled By Applicant In BLOCK Letters

POSTAL ADDRESS TO WHICH DC IS TO BE SENT (This portion will be cut and pasted on envelope. Check for correctness)

Note: Postage fee of ₹ 1,500-00 to be added to the fees for addresses outside India

Name			USN:
Address			
PIN			Mobile:

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby solemnly declare and promise that, if admitted to the _____ degree, for which I have been recommended, I shall, in my daily life and conversation, conduct myself, as befits a member of this University; that I shall, to the utmost of my capacity and opportunity, support the cause of morality and sound learning and that, as far as in me lies, I shall uphold and advance the social order and the well-being of my fellowmen. I shall faithfully and carefully fulfill the duties of the profession to which I may be admitted by virtue of my degree; that I shall, on all occasions maintain its purity and reputation and I shall never deviate from the straight path of their honourable exercise by making my knowledge subservient to unworthy ends.

Place: _____

Date: _____

Signature of the candidate

Certified that the above candidate is /** was a bonafide student _____ of _____ college during _____ to _____.

Signature of the Principal / ** Gazetted officer with Date & seal.

To Be Filled By Applicant In BLOCK Letters	
POSTAL ADDRESS SAME AS MENTIONED ON OVERLEAF (Check for correctness)	
USN:	
PIN	Mobile:

NOTE

1. Convocation Application shall be filled along with the final semester examination Application. No enclosures are required along with the application form.
2. THE CANDIDATE SHALL INTIMATE THE CHANGE IN MAILING ADDRESS, IF ANY, BEFORE THE DATE OF CONVOCATION WITHOUT FAIL.
3. For such candidates who fail in the final examination or who remain with arrear subjects, the convocation fee will be adjusted with effect to that.
4. The exact date of convocation will be notified by the University from time to time.
5. Doctorates, Gold Medalists / First Rank Holders and the Prize Winners will receive degree certificates in person at the convocation. All others will be awarded the Degree in absentia and the Degree Certificate will be dispatched by SpeedPost or courier to the address given in this application form. **Take care to check the address, it will be cut from the application and pasted on the envelope at the time of dispatch.**
6. Candidates applying for convocation during subsequent years of graduation may apply directly to the office of the Registrar (Evaluation), VTU, Belagavi -590018. Such applications shall be attested by the HoD/ Gazetted Officers and Convocation fee shall be paid through online payment option - <http://vtu.ac.in/online-fee-payment>

The Principals are requested to send all the duly filled convocation applications along with details of fee paid (paid through online) directly to the office of the Registrar (Evaluation) before May 31, every year.

**** FOR THOSE FILLING APPLICATION DURING SUBSEQUENT YEARS OF COMPLETION OF GRADUATION.**